Auditing Procedures Report

| Issu | Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended. | | | | | | | | | |
|------------|--|--|-----------------|----------------------------|------------------------------------|--|--|---|--------------------|--|
| Lo | cal Unit | Unit of Government Type Local Unit Name County | | | | | County | | | |
| |]Coun | nty | ☐City | X Twp | ∐Village | Other | Township | of Mancelona | | Antrim |
| Fis | cal Yea | ar End | | | Opinion Date | | | Date Audit Report | | |
| IV | larch | 31, 2 | 2007 | | May 29, 20 | 07 | | June 19, 200 |)7 | |
| We | affirm | that | | | | | | | | |
| We | are c | ertifie | ed public ac | countants | licensed to pr | actice in M | lichigan. | | | |
| We | furthe | er affi | rm the follow | wing mate | rial, "no" resp | onses have | e been disclo | sed in the financial | statements, incl | uding the notes, or in the |
| Ma | nagen | nent l | Letter (repo | rt of comm | nents and reco | mmendati | ions). | | | - |
| | YES | <u>Q</u> | Check eac | ch applica | able box belo | w. (See in | structions for | further detail.) | | |
| 1. | × | | | | ent units/fund: s to the financ | - | | | the financial stat | ements and/or disclosed in the |
| 2. | X | | | | | | | unit's unreserved fur budget for expenditu | | estricted net assets |
| 3. | X | | • | • | | | | Accounts issued by | | of Treasury. |
| 4. | X | | The local u | unit has ac | dopted a budg | et for all re | equired funds | - | | |
| 5. | × | | A public he | earing on t | the budget wa | s held in a | ccordance w | ith State statute. | | |
| 6. | X | | | | ot violated the sued by the Lo | | | | der the Emerger | ncy Municipal Loan Act, or |
| 7. | × | | The local u | unit has no | ot been delinqı | uent in dist | tributing tax re | evenues that were o | collected for ano | ther taxing unit. |
| 8. | X | | The local u | unit only h | olds deposits/i | nvestment | ts that comply | y with statutory requ | uirements. | |
| 9. | X | | | | | | | that came to our at ed (see Appendix H | | ed in the <i>Bulletin for</i> |
| 10. | × | | that have r | not been p | reviously com | municated | fraud or embezzlement, which came to our attention during the course of our audit cated to the Local Audit and Finance Division (LAFD). If there is such activity that has a separate report under separate cover. | | | |
| 11. | X | | The local u | ınit is free | of repeated co | omments fi | rom previous | years. | | |
| 12. | X | | The audit of | opinion is | UNQUALIFIE | D . | | | | |
| 13. | X | | | | mplied with G principles (G | ith GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally s (GAAP). | | | | |
| 14. | X | | The board | or council | approves all i | nvoices pr | ior to payme | nt as required by ch | arter or statute. | |
| 15. | X | | To our kno | wledge, b | ank reconcilia | tions that v | vere reviewe | d were performed ti | mely. | |
| inc des | luded scriptic | in th on(s) | is or any o | other audit ority and/o | | io they ob | tain a stand- | -alone audit, please | | the audited entity and is not ame(s), address(es), and a |
| We | have | enc | losed the f | ollowing: | | Enclosed | Not Require | d (enter a brief justifica | ation) | |
| Fin | ancia | l Stat | ements | | | \boxtimes | | | | |
| The | e lette | r of C | Comments a | and Recon | nmendations | | None | | | |
| Oth | ner (De | escribe |) | | | | None | | | |
| | | | ccountant (Firm | n Name) | | | | Telephone Number (989)732-1441 | | |
| - | Street Address City State Zip | | | | | | | | | |
| • • | 4 S (| Cente | er Avenue | Suite 108 | 3 | | 1 | Gaylord | MI | 49735 |

TOWNSHIP OF MANCELONA ANTRIM COUNTY, MICHIGAN AUDITED FINANCIAL STATEMENTS MARCH 31, 2007

TOWNSHIP OFFICIALS

SUPERVISOR

GERALD PATRICK

CLERK

MAURICE McGLEISH

TREASURER

CATHY SUE ROBINSON

TRUSTEES

DAN BEAN

MARGARET CHAPMAN

TOWNSHIP OF MANCELONA

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INDEPENDENT AUDITOR'S REPORT

May 29, 2007

To the Township Board Township of Mancelona

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Mancelona, Antrim County, Michigan as of and for the year ended March 31, 2007, which collectively comprise the Township's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Township's managements. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Mancelona, Antrim County, Michigan as of March 31, 2007, and the respective changes in financial position, thereof and for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages II –V and budgetary comparison information on pages 20 – 25, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

Daniel S. Smith, CPA

TOWNSHIP OF MANCELONA

202 W. State Street Mancelona, MI 49659

TOWNSHIP OF MANCELONA MANAGEMENT'S DISCUSSION & ANALYSIS YEAR ENDED MARCH 31, 2007

This section of the Township of Mancelona's annual financial report presents our discussion and analysis of the Township's financial performance during the fiscal year ended March 31, 2007. Please read it in conjunction with the financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

Township assets at March 31, 2007, as reported in the Statement of Net Assets, totaled approximately \$2,500,000 for governmental activities. Of the total Township assets, approximately \$1,486,000 represents capital assets net of depreciation.

Overall revenues were approximately \$1,227,500 (\$226,300 from program revenues and \$1,001,200 from general revenues). Overall expenses approximated \$1,183,800.

The Township entered into a land contract for \$191,000 in order to purchase the new township hall. Long-term debt and capital asset activity is addressed further in a subsequent section of this letter.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts: management's discussion & analysis, the basic financial statements, and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township.

The first two statements are government-wide financial statements and provide both long and short-term information about our overall financial status. These statements present the governmental activities of the Township. The Township does not engage in any business-type activities.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide statements report information about the Township as a whole using accounting methods used by private companies. The Statement of Net Assets includes all of the entity's assets and liabilities. The Statement of Activities records all of the current year revenues and expenses regardless of when received or paid.

The two government-wide statements report net assets and how they have changed. Net assets are the difference between the Township's assets and liabilities; this is one method to measure the Township's financial health or position.

Over time, increases or decreases in an entity's net assets is an indicator of whether financial position is improving or deteriorating.

To assess overall health of an entity, you may also have to consider additional factors such as tax base changes, facility conditions, and personnel changes.

All of the activities of the Township are reported as governmental activities.

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds, not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditure of those resources.

The Township has the following types of funds:

Governmental Funds: All of the Township's activities are included in the governmental fund category. These funds are presented on the modified

accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's government-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Net Assets: The Township's combined net assets increased approximately \$43,700 during the year ended March 31, 2007 totaling \$2,307,023. The increase is mainly due to conservative fiscal monitoring by the board over virtually all expenditures.

Government Funds: The fund balances for governmental funds decreased approximately (\$101,600). The decrease is due primarily to the purchase of the new township hall (\$307,170).

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

General Fund: This fund is used to record all activities of the Township not required to be recorded in a separate fund. This would primarily include township administration, ambulance services, and the costs to operate the township hall. The major sources of revenue for the general fund are the Township tax base and the revenue sharing from the State of Michigan. The major expenses for this fiscal year included the general operating activities of the Township, ambulance services, and the purchase of the new hall.

Fire Fund: The Fire Fund is used to account for all activities related to fire protection services. Revenues are derived primarily from property taxes and contractual services to Custer Township, and totaled \$340,334. Fire expenditures totaled \$336,577, of which \$110,348 was spent on capital assets. Other major expenditures include wages, repairs and maintenance and insurance.

Road Fund: The Road Fund is used to account for all activities related to road repair and construction. Revenues are derived primarily from property taxes and special assessments, totaling \$383,978. Expenditures, totaling \$408,259, were paid to repair and pave several Township roads.

The Township has the following non-major funds:

Cemetery, Library, and Liquor Law Enforcement. These funds are primarily supported by program revenues, with some assistance from the general fund.

Revenues totaled \$52,136 and expenditures totaled \$113,408, with \$46,010 coming from the general fund.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

Capital Assets: Additions to the Township's capital assets include the following: new township hall (\$307,170), new pole building for the fire department (\$45,248), new Kenworth chassis (\$65,100), paved cemetery road (\$19,315).

Long-Term Debt: The Township entered into a land contract to help finance the new township hall. The contract was for \$191,000, with interest being accrued at 4.5%.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The Township will continue to monitor it's list of future road projects, and look to pay off the new building as soon as possible.

CONTACTING TOWNSHIP MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Township's finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact Maurice McGleish, Township Clerk or Sue Robinson, Township Treasurer at 9610 M-88 Hwy.,

Gerald Patrick, Supervisor

Mancelona, MI 49659.

Maurice McGleish, Township Clerk.

Sue Robinson, Township Treasurer

TOWNSHIP OF MANCELONA STATEMENTS OF NET ASSETS MARCH 31, 2007

ASSETS

| Current Assets: Cash Investments Due from Fiduciary Fund Delinquent Taxes Receivable | \$ | 683,307 237,430 6,710 85,954 |
|--|---|---------------------------------------|
| Total Current Assets | | 1,013,401 |
| Capital Assets: Capital Assets Less, Accumulated Depreciation Total Capital Assets | *************************************** | 2,450,613 (964,155) 1,486,458 |
| Total Assets | | 2,499,859 |
| LIABILITIES | | |
| Current Liabilities: Accounts Payable Due to Ambulance Authority Current Portion - Land Contract | \$ | 122 8,519 9,438 |
| Total Current Liabilities | | 18,079 |
| Noncurrent Liabilities: Land Contract Total Liabilities | | 174,757 |
| | | |
| NET ASSETS | | |
| Investment in Capital Assets, Net of Debt Net Assets, Unrestricted Net Assets, Restricted | | 1,302,263 524,268 480,492 |
| Total Net Assets | \$ | 2,307,023 |

TOWNSHIP OF MANCELONA STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2007

| NET (EXPENSE) | GOVERNMENTAL ACTIVITIES | \$ (160,603) (36,400) (78,102) (46,275) (188,050) (401,346) (29,097) (15,204) (2,478) | (957,555) | 746,082 183,677 11,820 31,767 14,496 13,440 | 1,001,282 | 43,727 | 2,263,296 | \$ 2,307,023 |
|---------------|---|---|-------------|---|------------------------|----------------------|--------------------------------|--------------------------|
| REVENUES | CAPITAL GRANTS AND CONTRI- BUTIONS | - 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | 1 | | | | | |
| A | OPERATING GRANTS AND CONTRI- BUTIONS | \$ - - 6,913 27,456 1,579 | 35,948 | | | | | |
| PROGR | CHARGES FOR SERVICES | \$ 54,512 - 116,588 17,748 | 190,345 | REVENUES y Taxes hared Revenue Tax on Investments | Revenues | sets | inning of Year | of Year |
| | EXPENSES | \$ (215,115) (36,400) (78,102) (46,275) (304,638) (408,259) (58,050) (32,952) (4,057) | (1,183,848) | GENERAL REVENUES Property Taxes State Shared Reven Swamp Tax Interest on Investme Royalties Other | Total General Revenues | Change in Net Assets | Net Assets - Beginning of Year | Net Assets - End of Year |
| | | GOVERNMENTAL ACTIVITIES: Township Administration Assessing Buildings and Grounds Ambulance Services Fire Protection Road Construction Library Cemetery Liquor Law | | | | | | |

TOWNSHIP OF MANCELONA BALANCE SHEET GOVERNMENTAL FUNDS MARCH 31, 2007

| | | MAJOR | GOVE | MAJOR GOVERNMENTAL FUNDS | FUN | <u>DS</u> | 8 9 | NON-MAJOR | | |
|--|---|--------------------|------|--------------------------|-----|-----------|--------------|------------------|---|--------------------|
| | O | GENERAL | | FIRE | _ | ROADS |) 2 – | MENTAL FUNDS | | TOTAL |
| ASSETS | | | | | | | | | 1 | |
| Cash Certificates of Deposit Receivables: | ↔ | 304,452 163,499 | ↔ | 234,909 52,712 | ↔ | 99,601 | ↔ | 44,345 21,219 | ↔ | 683,307 237,430 |
| Delinquent Taxes and Fees Due From Other Funds | | 30,241 6,710 | | 38,310 | | 17,403 | | 1 1 | | 85,954 6,710 |
| Total Assets | | 504,902 | | 325,931 | | 117,004 | | 65,564 | | 1,013,401 |
| LIABILITIES AND FUND EQUITY Liabilities: Accounts Payable Due to the Ambulance Authority | | 122 8,519 | | 1 1 | | 1 1 | | 1 1 | | 122 8,519 |
| Total Liabilities | | 8,641 | | | | 1 | | 1 | | 8,641 |
| Fund Equity: Fund Balance: Reserved Undesignated, Unreserved | | 496,261 | | 325,931 | | 117,004 | | 37,557 28,007 | | 480,492 524,268 |
| Total Fund Equity | | 496,261 | | 325,931 | | 117,004 | | 65,564 | | 1,004,760 |
| Total Liabilities and Fund Equity | ₩ | 504,902 | ₩ | 325,931 | ↔ | 117,004 | ↔ | 65,564 | € | 1,013,401 |

TOWNSHIP OF MANCELONA RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS MARCH 31, 2007

| TOTAL FUND BALANCES - GOVERNMENTAL ACTIVITIES PER BALANCE SHEET - PAGE 3 | \$ 1,004,760 |
|---|-----------------|
| Amounts reported for governmental activities in the Statement of Net Assets (Page 1) are different because: | |
| Capital assets used in governmental activities are not financial resources and therefore not used in the funds. | 1,486,458 |
| Long-term debt are not due and payable in the current period and therefore not reported in the funds | (184,195) |
| TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES PER STATEMENT OF NET ASSETS - PAGE 1 | \$ 2,307,023 |

TOWNSHIP OF MANCELONA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED MARCH 31, 2007

| Charges for Services: Custer Township - 116,588 - - 119 Property Tax Administration 33,862 - - - 33 Summer Tax Reimbursement 20,650 - - - 20 Other: | 6,082 6,588 3,862 |
|---|-------------------------|
| Local Sources: Current Property Taxes \$ 143,749 \$ 218,355 \$ 383,978 \$ - \$ 74 Charges for Services: - - 116,588 - - - 116 Property Tax Administration 33,862 - - - 3 Summer Tax Reimbursement 20,650 - - - 2 Other: | 6,588 |
| Current Property Taxes \$ 143,749 \$ 218,355 \$ 383,978 \$ - \$ 74 Charges for Services: - - 116,588 | 6,588 |
| Charges for Services: Custer Township - 116,588 - - 119 Property Tax Administration 33,862 - - - 33 Summer Tax Reimbursement 20,650 - - - 20 Other: | 6,588 |
| Custer Township - 116,588 - - 111 Property Tax Administration 33,862 - - - - 33 Summer Tax Reimbursement 20,650 - - - - 20 Other: | |
| Summer Tax Reimbursement 20,650 2000 2000 2000 - 2000 | 3,862 |
| Other: | 0,650 |
| | 0,030 |
| | 6,263 |
| | 7,748 |
| | 4,363 3,442 |
| State Sources: | J, 77 2 |
| State Shared/Grant 183,677 - 6,913 6,169 196 | 6,759 |
| Swamp Tax 11,820 1 | 1,820 |
| Total Revenues 444,216 340,334 390,891 52,136 1,22 | 7,577 |
| EXPENDITURES | |
| | 5,692 |
| Ambulance Services 46,275 46 | 6,275 |
| | 6,577 |
| | 4,057 8,259 |
| | 1,301 |
| | 8,050 |
| Total Expenditures 661,967 336,577 408,259 113,408 1,520 | 0,211 |
| Excess (Deficiency) of | ···· |
| | 2,634) |
| OTHER SOURCES (USES) | |
| | 1,000 |
| Transfers In (Out) (89,387) - 43,377 46,010 | |
| Total Other Sources (Uses) 101,613 - 43,377 46,010 191 | 1,000 |
| Excess (Deficiency) of Revenues | |
| and Other Sources over | |
| Expenditures and Other Uses (116,138) 3,757 26,009 (15,262) (101 | 1,634) |
| Fund Balance - Beginning of Year 612,399 322,174 90,995 80,826 1,106 | 3,394 |
| Fund Balance - End of Year \$ 496,261 \$ 325,931 \$ 117,004 \$ 65,564 \$ 1,004 | ,760 |

TOWNSHIP OF MANCELONA RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2007

| NET CHANGE IN FUND BALANCES- TOTAL GOVERNMENTAL FUNDS - PAGE 5 | \$ (101,634) |
|---|-----------------|
| Amounts reported for governmental activities in the statement of activities (page 3) are different because: | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives. | 436,833 |
| Depreciation expense, recorded in the statement of activities but not in the governmental fund financial statements. | (107,276) |
| Governmental funds do not report long-term debt; therefore, debt service payments are recorded as an expenditure. However, in the government-wide financial statements, long-term debt is recorded and debt service principal payments are applied against the outstanding balance. | 6,804 |
| Proceeds from long-term debt are shown as an "Other Source" of of income in the fund statements, but not in the Statement of Activities. | (191,000) |
| CHANGES IN NET ASSETS - GOVERNMENTAL ACTIVITIES PER THE STATEMENT OF ACTIVITIES - PAGE 2 | \$ 43,727 |

TOWNSHIP OF MANCELONA STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUND MARCH 31, 2007

ASSETS

| Cash | \$ 16,616 |
|--------------------------|--------------|
| LIABILITIES | |
| Due to Other Funds | 6,710 |
| Due to Other Governments | 9,906 |
| Total Liabilities | 16,616 |
| NET ASSETS | |
| Net Assets | \$ |

TOWNSHIP OF MANCELONA STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS YEAR ENDED MARCH 31, 2007

| RECEIPTS: Property Taxes and Interest | \$ 3,239,543 |
|--|-----------------|
| DISBURSEMENTS: Property Tax and Interest Disbursements | 3,239,543 |
| Changes in Fiduciary Net Assets | _ |
| Fiduciary Net Assets - Beginning of Year | - |
| Fiduciary Net Assets - End of Year | \$ - |

NOTE A: ENTITY

The Township of Mancelona is a General Law Township of the State of Michigan located in Antrim County, Michigan. It operates under an elected board and provides service to its residents in many areas including law enforcement, community enrichment, and human services. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not included. Based on these guidelines, there are no other entities which should be considered for inclusion in this report.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

INTRODUCTION

The accounting and reporting framework and the more significant accounting principles and practices of the Township of Mancelona are discussed in subsequent sections of this Note. The remainder of the notes are organized to provide explanations including required disclosures of the Township's financial activities.

The accounting policies of the Township of Mancelona conform to the generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

On April 1, 2003, the Township of Mancelona adopted the new governmental reporting model and implemented Governmental Accounting Standards Board (GASB) Statement No. 34 "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" and Statement No. 38 "Certain Financial Statement Note Disclosures".

Under the provisions of GASB Statements No. 34 and 38, the focus of the Township's financial statements has shifted from a fund focus to a government-wide focus.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENT PRESENTATION

Government-Wide Financial Statements

The government-wide financial statements include the Statement of Net Assets and the Statement of Activities. These statements report financial information for

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

the Township as a whole, excluding fiduciary activities. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and Township general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. At this time, the Township has no business-type activities.

The Statement of Activities reports the expenses of a given function offset by program revenues directly connected with functional programs. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the Township's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assts and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not included as program revenues are reported as general revenues.

Fund Financial Statements

Fund financial statements are provided for governmental, proprietary, and fiduciary funds. Major individual governmental funds are reported in separate columns with composite columns for non-major funds. The measurement focus and basis of accounting for the government-wide and fund financial statements are described in a subsequent section of this note.

FUND TYPES AND MAJOR FUNDS

Governmental Funds

The Township reports the following major governmental funds:

General Fund - This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND TYPES AND MAJOR FUNDS (CONTINUED)

general operating expenditures of the local unit. Revenues are derived primarily from property taxes, State revenue sharing, and other inter-governmental revenues.

Fire Fund – This fund is used to account for all financial transactions related to the Township's fire protection services. Revenues are derived primarily from property taxes and services to Custer Township.

Road Fund – This fund is used to account for all financial transactions related to the Township's road repair/construction. Revenues are derived primarily from property taxes.

The Township reports, in total, the following non-major funds: Cemetery, Library, and Liquor Law Enforcement.

Other Funds

Fiduciary Funds – These funds are used to account for assets held in trust or as an agent for others. Tax collection activities are recorded in this category. Fiduciary activities are not reported in the governmental-wide financial statements, in accordance with GASB Statement No. 34.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The financial statements of the Township are prepared in accordance with generally accepted accounting principles (GAAP). The Township applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Township does not apply FASB pronouncements or APB opinions issued after November 31, 1989.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide Financial Statements

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to Township departments. Fiduciary fund financial statements also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

Governmental Fund Financial Statements

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available.

Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Township considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

Major revenue sources susceptible to accrual include: sales and use taxes, property taxes, franchise taxes (fees), intergovernmental revenues, and investment income. In general, other revenues are recognized when cash is received.

Property tax revenues are recognized as follows:

Properties are assessed as of December 31 and the related property taxes are levied on December 1 of the following year. These taxes are due on February 28; uncollected amounts are subsequently added to the county delinquent tax

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Government-Wide Financial Statements (CONTINUED) .

rolls. A county revolving fund normally pays the balance of the Township's tax levy by May 31 of each year. In accordance with GASB 33 "Accounting and Financial Reporting for NonexchangeTransactions", the Township records the property tax revenue when it becomes an enforceable legal claim for the Township. Therefore, all taxes levied on December 31, 2006, are recorded as revenue in the current year. The Township's taxable value for the 2006 tax year totaled \$100,489,960.

The tax rates for the year ended March 31, 2007, were as follows:

| PURPOSE | RATE/ASSESSED VALUATION |
|-----------|---------------------------------|
| General | 0.9847 mills per \$1000 |
| Fire | 2.0000 mills special assessment |
| | 0.4923 mills per \$1000 (voted) |
| Roads | 0.9847 mills per \$1000 (voted) |
| Ambulance | 0.4812 mills per \$1000 (voted) |

BUDGET

Public Act 621 of 1978 as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated. In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional and activity basis. The approved budgets of the Township for these budgetary funds were adopted at the fund level. Budgets as adopted end on March 31, of each year. There are no carryover budget items. During the year ended March 31, 2007, no over-expenditures were noted.

CAPITAL ASSETS AND DEPRECIATION

The Township's property, plant, and equipment, with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Township generally capitalized assets with historical cost of \$1,000 or more as purchase and construction outlays occur.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CAPTIAL ASSETS (CONTINUED)

The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

| Buildings | 25-50 |
|------------------------------------|-------|
| Improvements, other than buildings | 10-20 |
| Machinery and equipment | 5-10 |
| Vehicles | 5-10 |
| Infrastructure | 20-40 |

Land, construction in progress, and library books and periodicals are not depreciated.

With respect to asset improvements, costs over \$1000 should be capitalized if:

- 1. The estimated life of an asset is extended by more than 25%, or
- 2. The cost results in an increase in the capacity of the asset, or
- 3. The efficiency of the asset is increased y more than 10%, or
- 4. Significantly changes the character of the asset, or
- 5. In the case of streets and roads, if the work done impacts the "base" structure.
- 6. Other wise, the cost should be expensed as repair and maintenance.

For information describing capital assets, see Note E.

LONG-TERM DEBT, DEFERRED DEBT EXPENSE, AND BOND DISCOUNTS/PREMIUMS

In government-wide financial statements, outstanding debt is reported as liabilities. Bond issuance costs, bonds discount or premiums, and the difference

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

between the reacquisition price and the net carrying value of refunded debt are capitalized and amortized over the terms of the respective bonds using a method that approximates the effect of interest method.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Issuance costs are reported as expenditures.

USE OF ESTIMATES

The financial statements have been prepared in conformity with generally accepted accounting principles as applicable to governments and, as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from those estimates.

NOTE C: CASH AND INVESTMENTS

Cash consists of bank accounts or securities with original maturities of 90 days or less.

All **cash deposits** are maintained in financial institutions in Northern Michigan. The Township's deposits are categorized to give the indication of the level of risk assumed by the Township at fiscal year-end. The categories are described as follows:

- Category 1 Insured or collateralized with securities held by the Township or by its agent in the Township's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the Township's name.
- Category 3 Uninsured and Uncollateralized.

| | BANK | | | C | ATEGORY | , | | CARRYING |
|----------------|--------------------|-----------|--------------|-----------|---------------|-----------|----|------------------|
| | BALANCE | | 1 | _ | 2 | | 3 | AMOUNT |
| Major Funds | \$ 671,267 | \$ | 1,488 | \$ | 669,779 | \$ | - | \$ 638,962 |
| Non-Major Fur | nd <u>s 44,345</u> | | • | _ | 44,345 | | _ | 44,345 |
| Total | <u>\$ 715,612</u> | <u>\$</u> | 1,488 | <u>\$</u> | 714,124 | \$ | •• | \$ 683,307 |
| Trust & Agency | y <u>\$ 43,468</u> | <u>\$</u> | - | \$ | <u>43,468</u> | <u>\$</u> | _ | <u>\$ 16,616</u> |

NOTE C: CASH AND INVESTMENTS (CONTINUED)

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Township's **investments** are as follows:

- (1) Insured or securities held by the Township or the Township's agent in the Township's name.
- (2) Uninsured with securities held by the counter party's trust department or its agent in the Township's name.
- (3) Uninsured with securities held by the counter party's trust department or agent but not in the Township's name.

| | | CARRYING | | |
|-----------------|-------------------|-----------|------|---------------|
| _ | 1 | 2 | 3 | AMOUNT_ |
| Major Funds | \$ 197,605 | \$ 18,606 | \$ - | \$ 216,211 |
| Non Major Funds | - | 21,219 | | <u>21,219</u> |
| - | <u>\$ 197,605</u> | \$ 39,825 | \$ - | \$ 237.430 |

NOTE D: DUE FROM/TO OTHER FUNDS

Due From/To Other Funds represents \$6,710 collected in the current tax collection fund that had not been distributed at March 31, 2007, to various funds as follows:

General Fund \$ 6,710

NOTE E: CAPITAL ASSETS

| | | AL ASSETS PRECIATED | CAPITAL | PRECIATED | TED | | |
|--|---------------------|--------------------------------|-------------------------|--------------------------------|-----------------------|------------------------|--|
| | Land & Improv. | Library Books & Periodicals | Cemetery & Buildings | Data Handli <u>Equipmen</u> | • | | |
| Governmental Activities Capital Assets | | | | | | | |
| Balance, April 1, 2006 Increases Decreases | \$ 38,004 30,000 | \$ 50,000 - - | \$ 637,485 341,733 | \$ 20,000 | \$1,268,291 65,100 | \$2,013,780 436,833 | |
| Balance, March 31, 2007 | 68,004 | 50,000 | 979,218 | 20,000 | 1,333,391 | 2,450,613 | |
| Accumulated Depreciation | | | | | | | |
| Balance, April 1, 2006 | - | - | 254,476 | 14,285 | 588,118 | 856,879 | |
| Increases Decreases | - | - | 21,837 | 2,857 | 82,582 | 107,276 | |
| Balance, March 31, 2007 | | | <u>276,313</u> | 17,142 | 670,700 | 964,155 | |
| Capital Assets, Net | \$ 68,004 | \$ 50,000 | \$ 702.905 | \$ 2.858 | \$ 662 691 | \$1 486 458 | |

Depreciation expense was charged to functions of the Township as follows:

Governmental Activities

| Cemetery | \$ | 966 |
|-------------------------|-----------|-----------------|
| Township Administration | | 2,857 |
| Buildings and Grounds | | 25,044 |
| Fire | | 78,40 <u>9</u> |
| Total | <u>\$</u> | <u> 107,276</u> |

NOTE F: LONG-TERM DEBT

As of March 31, 2007, the Township had a land contract for the purchase of the new township hall. The balance on the contract as of March 31, 2007 was \$184,195. The original amount was \$191,000. The interest rate is 4.5%, with a monthly payment of \$1,461. The future debt service requirements are as follows:

| Year | | | |
|----------|-----------|-----------|------------|
| Ending | | | |
| March 31 | Principal | Interest | Balance |
| 2008 | \$ 9,438 | \$ 8,094 | \$ 174,757 |
| 2009 | 9,872 | 7,660 | 164,885 |
| 2010 | 10,325 | 7,207 | 154,560 |
| 2011 | 10,799 | 6,733 | 143,761 |
| 2012 | 11,296 | 6,236 | 132,465 |
| 2013-22 | 132,465 | 29,731 | -0- |
| | \$184,195 | \$ 65,661 | |

NOTE G: RESERVED FUND BALANCE/RESTRICTED NET ASSETS

The Township has reserved fund balance/restricted net assets in the amount of \$480,492 related to perpetual care in the Cemetery Fund (\$37,557), the Fire Fund (\$325,931), and the Road Fund (\$117,004).

NOTE H: RETIREMENT PLAN

The Township has a defined contribution pension plan for its employees. Listed below is a summary of the significant plan provisions adopted by Board resolution in February 1969, and as amended in April, 1996.

A. Eligibility Requirements

- 1. Attained age of 18 and not more than 75.
- 2. No minimum, service requirement.
- 3. All employees except volunteer fire fighters and seasonal employees.

NOTE H: RETIREMENT PLAN (CONTINUED)

B. Contributions

Schedule contributions are based on participant's compensation: 75% funded by the Township, 25% by the employee. A total of seven percent (7%) of employee compensation is contributed.

C. Vesting

1. Contributions are vested to the employee immediately upon entering the plan.

D. Plan Administration

1. The plan is administered by the Township Clerk.

During the year of audit, the total employer contributions for the year, was \$6,704. Covered payroll for the year was \$127,693. The plan was funded at the required contribution amount. No pension prevision changes occurred during the year that affected the required contributions to be made by the Township or its employees.

NOTE I: CONTINGENCIES

INSURANCE

The Township is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; error and omission; injuries to employees; and natural disasters.

The Township participates in the Michigan Township Participating plan, a self insured group. The pool is considered a public entity risk pool. The Township pay annual premiums to the pool for the respective insurance coverage. In the event a pool's total claims and expenses for a policy year exceed the total normal annual premiums for said years, all members of the pool's policy year may be subject to special assessment to make up the deficiency. The pool maintains reinsurance for claims for each occurrence with the overall maximum coverage varying depending on the specific type of coverage of insurance. The Township has not been informed of any special assessment being required. There were no significant changes in coverage.

| | _ | RIGINAL BUDGET | FINAL MENDED BUDGET | | | FI A | ARIANCE ROM FINAL AMENDED BUDGET |
|--|----|-------------------|---------------------------|----|-------------------|---------|---|
| REVENUES | | | | | | | |
| Property Taxes State Grants: | \$ | 137,200 | \$ 137,200 | \$ | 143,749 | \$ | 6,549 |
| State Shared Revenue Swamp Tax | | 186,278 11,800 | 186,278 11,800 | | 183,677 11,820 | | (2,601) 20 |
| Charges for Services: Property Tax Administration Summer Tax Reimbursement | | 31,500 20,493 | 31,500 20,493 | | 33,862 | | 2,362 |
| Outlitter Tax Neithburseffielit | | 20,493 | 20,493 | | 20,650 | | 157 |
| Oil/Gas Lease - Airport Interest | | 13,000 10,000 | 13,000 10,000 | | 11,776 26,494 | | (1,224) 16,494 |
| Miscellaneous | | 11,800 | 11,800 | | 12,188 | | 388 |
| Total Revenues | | 422,071 | 422,071 | | 444,216 | | 22,145 |
| EXPENDITURES GENERAL GOVERNMENT Township Board: | | | | | | | |
| Salaries - Trustees FICA | | 3,984 | 3,984 | | 3,434 | | 550 |
| Insurance | | 295 20,591 | 295 20,591 | | 271 20,591 | | 24 |
| Spring Clean Up | | 8,970 | 8,970 | | 8,936 | | 34 |
| Legal | | 15,100 | 15,100 | | 15,093 | | 7 |
| Audit Dues and Subscriptions | | 4,900 | 4,900 | | 4,900 | | 400 |
| Printing | | 2,000 1,559 | 2,000 1,559 | | 1,810 1,489 | | 190 70 |
| Street Lights | | 6,000 | 6,000 | | 5,763 | | 237 |
| Copier Lease | | 2,050 | 2,050 | | 2,049 | | 1 |
| Travel/Meals | | 730 | 730 | | 723 | | 7 |
| Capital Outlay Miscellaneous | | 870 6,404 | 870 7,604 | | 1,089 7,773 | | (219) (169) |
| Total Township Board | | 73,453 | 74,653 | | 73,921 | | 732 |
| Supervisor: | | | | | | | |
| Salary | | 5,971 | 5,971 | | 5,971 | | - |
| Fringes | | 457 | 457 | | 457 | | _ |
| Supplies Education | | 900 500 | 900 | | 865 | | 35 |
| Mileage | | 150 | 500 150 | | - | | 500 150 |
| Total Supervisor | \$ | 7,978 | \$ 7,978 | \$ | 7,293 | \$ | 685 |

| | | ORIGINAL BUDGET | | FINAL AMENDED BUDGET | | ACTUAL | | VARIANCE FROM FINAL AMENDED BUDGET | |
|---------------------------------|-------------|--------------------|----------------|----------------------------|---------------|---------------|----|---|--|
| Election: Salaries | \$ | 4,100 | - - | 4,100 | \$ | 2 206 | Φ. | 044 | |
| Travel | Ψ | 400 | Φ | 400 | Φ | 3,286 392 | \$ | 814 8 | |
| Machine Maint. | | 1,409 | | 1,409 | | 1,409 | | - | |
| Supplies/Misc. | | 500 | | 500 | | - | | 500 | |
| Total Election | | 6,409 | | 6,409 | . | 5,087 | | 1,322 | |
| Treasurer: | | | | | | | | | |
| Salary | | 24,062 | | 24,062 | | 24,062 | | _ | |
| Salaries - Deputy and Clerical | | 11,580 | | 11,580 | | 11,580 | | - | |
| Fringes | | 2,757 | | 2,757 | | 2,755 | | 2 | |
| Capital Outlay Miscellaneous | | 1,000 | | 1,000 | | - | | 1,000 | |
| | | 470 | _ | 470 | | 62 | | 408 | |
| Total Treasurer | _ | 39,869 | | 39,869 | | 38,459 ——— | | 1,410 | |
| Assessor: | | | | | | | | | |
| Contractual | | 36,400 | | 36,400 | | 36,400 | | - | |
| Misc | | 100 | | 100 | | | | 100 | |
| Total Assessor | | 36,500 | | 36,500 | | 36,400 | | 100 | |
| Board of Review: | | | | | | | | | |
| Salaries | | 900 | | 900 | | 560 | | 340 | |
| FICA | | 70 | | 70 | | 43 | | 27 | |
| Education Travel | | 200 | | 200 | | - | | 200 | |
| Miscellaneous | | 250 200 | | 250 200 | | 102 54 | | 148 | |
| | | | _ | | | | | 146 | |
| Total Board of Review | | 1,620 | | 1,620 | | 759 | | 861 | |
| Clerk: | | | | | | | | | |
| Salary | | 16,023 | | 16,823 | | 16,826 | | (3) | |
| Clerical Wages | | 2,016 | | 2,016 | | 1,983 | | 33′ | |
| Fringes | | 1,435 | | 1,435 | | 1,431 | | 4 | |
| Education Travel | | 300 | | 300 | | - | | 300 | |
| Miscellaneous | | 440 1,000 | | 440 | | 000 | | 440 | |
| | | | | 1,000 | | 999 | | 1 | |
| Total Clerk | \$ | 21,214 | \$ —— | 22,014 | \$ | 21,239 | \$ | 775 | |

| | | ORIGINAL BUDGET | | FINAL AMENDED BUDGET | | ACTUAL | | VARIANCE FROM FINAL AMENDED BUDGET | |
|------------------------------------|----|--------------------|----|----------------------------|----|-------------------|----|---|--|
| Township Hall: Wages | \$ | 28,020 | \$ | 28,220 | \$ | 28,042 | \$ | 178 | |
| FICĂ | • | 2,146 | • | 2,146 | • | 2,153 | Ψ. | (7) | |
| Building Maintenance/Supplies | | 9,700 | | 9,700 | | 8,397 | | 1,303 | |
| Utilities | | 9,425 | | 9,425 | | 8,048 | | 1,377 | |
| Capital Outlay | | 2,000 | | 2,000 | | - | | 2,000 | |
| Miscellaneous New Building Fund | | 350 | | 350 | | 73 | | 277 | |
| Debt Service | | 68,000 - | | 321,000 | | 307,171 13,150 | | 13,829 (13,150) | |
| Total Township Hall | | 119,641 | | 372,841 | | 367,034 | | 5,807 | |
| General Administration Costs: | | | | | | | | | |
| Computer Services | | 20,000 | | 20,000 | | 17,943 | | 2,057 | |
| Postage | | 9,700 | | 9,700 | | 6,584 | | 3,116 | |
| Health Insurance Pension | | 31,600 | | 31,600 | | 31,578 | | 22 | |
| Life, Dental, Optical Insurance | | 9,975 1,675 | | 9,975 1,675 | | 7,704 1,596 | | 2,271 | |
| the, bental, optical modifice | | 1,013 | | 1,075 | | 1,590 | | 79 | |
| Total Gen. Administration Costs | | 72,950 | _ | 72,950 | | 65,405 | | 7,545 | |
| Airport: | | | | | | | | | |
| Insurance | | 1,700 | | 1,700 | | - | | 1,700 | |
| Repairs/Utilities | | 450 | | 450 | | 95 | | 355 | |
| Dues and Subs | | 100 | | 100 | | - | | 100 | |
| Total Airport | | 2,250 | | 2,250 | | 95 | | 2,155 | |
| TOTAL GENERAL GOVERNMENT | \$ | 381,884 | \$ | 637,084 | \$ | 615,692 | \$ | 21,392 | |

| | | RIGINAL BUDGET | FINAL AMENDED BUDGET | | | ACTUAL | VARIANCE FROM FINAL AMENDED BUDGET | | |
|---|--------|-------------------|----------------------------|---------------------|----|---------------------|---|--------|--|
| PUBLIC SAFETY Ambulance Services | \$ | 46,000 | \$ | 46,000 | \$ | 46,275 | \$ | (275) | |
| OTHER FINANCING SOURCES (USES) Debt Proceeds Interfund Transfers | | | | 191,000 (89,387) | | 191,000 (89,387) | | - ~ | |
| TOTAL OTHER SOURCES (USES) | ****** | - | | 101,613 | | 101,613 | | _ | |
| TOTAL EXPENDITURES AND TRANSFERS | | 427,884 | | 581,471 | | 560,354 | | 21,117 | |
| Excess (Deficiency) of Revenues over Expenditures and Other Uses | | (5,813) | | (159,400) | | (116,138) | | 43,262 | |
| Fund Balance - Beginning of Year | | 612,399 | | 612,399 | | 612,399 | | - | |
| Fund Balance - End of Year | \$ | 606,586 | \$ | 452,999 | \$ | 496,261 | \$ | 43,262 | |
| | | | | | _ | | | | |

| ORIGINAL BUDGET | FINAL AMENDED BUDGET | ACTUAL | VARIANCE FROM FINAL AMENDED BUDGET |
|--|--|--|---|
| 110,187 | \$ 207,053 110,187 3,000 2,500 | 116,588 | \$ 11,302 6,401 1,137 (1,246) |
| 322,740 | 322,740 | 340,334 | 17,594 |
| 64,600 4,942 25,385 29,539 15,890 14,405 11,100 8,290 4,500 3,400 3,475 1,900 1,200 420 1,000 116,600 | 74,800 5,792 29,385 29,539 15,890 14,405 11,100 8,290 4,500 3,400 3,475 1,900 1,200 420 1,000 134,200 | 74,708 5,715 28,797 29,507 15,987 13,440 11,129 8,277 4,391 3,361 3,474 1,900 1,000 420 338 134,133 | 92 77 588 32 (97) 965 (29) 13 109 39 1 - 200 - 662 67 |
| 306,646 | 339,296 | 336,577 | 2,719 |
| 16,094 322,174 | (16,556) 322,174 | 3,757 322,174 | 20,313 |
| \$ 338,268 | \$ 305,618 | \$ 325,931 | \$ 20,313 |
| | \$ 207,053 110,187 3,000 2,500 322,740 64,600 4,942 25,385 29,539 15,890 14,405 11,100 8,290 4,500 3,475 1,900 1,200 420 1,000 116,600 306,646 | ORIGINAL BUDGET AMENDED BUDGET \$ 207,053 110,187 3,000 2,500 2,500 \$ 207,053 110,187 3,000 2,500 322,740 322,740 64,600 4,942 5,792 25,385 29,385 29,539 29,539 15,890 15,890 14,405 11,100 11,100 8,290 8,290 4,500 3,400 3,400 3,400 3,400 3,475 1,900 1,900 1,200 4,500 4,500 4,500 4,500 3,400 3,475 1,900 1,900 1,200 420 420 420 420 1,000 1,000 116,600 134,200 306,646 339,296 16,094 (16,556) 322,174 322,174 | ORIGINAL BUDGET AMENDED BUDGET ACTUAL \$ 207,053 \$ 207,053 \$ 218,355 110,187 110,187 116,588 3,000 3,000 4,137 2,500 2,500 1,254 322,740 322,740 340,334 64,600 74,800 74,708 4,942 5,792 5,715 25,385 29,385 28,797 29,539 29,539 29,507 15,890 15,890 15,890 15,890 11,405 14,405 13,440 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 11,100 1,000 4,500 4,391 3,400 3,400 3,361 3,475 3,475 3,474 1,900 1,900 1,900 1,900 1,900 1,200 1,000 420 420 420 420 420 420 1,000 1,000 338 116,600 134,200 134,133 306,646 339,296 336,577 16,094 (16,556) 3,757 322,174 322,174 322,174 322,174 322,174 |

| | _ | RIGINAL BUDGET | FINAL MENDED BUDGET | | ACTUAL | | /ARIANCE ROM FINAL AMENDED BUDGET |
|---|---------|-------------------|--------------------------------|-------|----------------------------|------|--|
| REVENUES Special Assessment - LON Property Taxes State Revenue - Annual Maint Fee | \$ | 91,000 500 | \$ 287,000 91,000 500 | \$ | 287,938 96,040 6,913 | \$ | 938 5,040 6,413 |
| Total Revenues | | 91,500 | 378,500 | | 390,891 | | 12,391 |
| EXPENDITURES Road Construction Total Expenditures | ******* | 91,000 91,000 | 421,000 421,000 | | 408,259 408,259 | | 12,741 |
| Excess (Deficiency) of Revenues Over Expenditures | • | 500 | (42,500) | | (17,368) | | 25,132 |
| OTHER FINANCING SOURCES Transfer from General Fund | | - | 43,377 | | 43,377 | | <u></u> |
| Excess (Deficiency) of Revenues and Other Sources over Expenditures | | 500 | 877 | ***** | 26,009 | **** | 25,132 |
| Fund Balance - Beginning of Year | | 90,995 | 90,995 | | 90,995 | | - |
| Fund Balance - End of Year | \$ | 91,495 | \$ 91,872 | \$ | 117,004 | \$ | 25,132 |
| | | | | | | | |

TOWNSHIP OF MANCELONA COMBINED BALANCE SHEET NON MAJOR FUNDS MARCH 31, 2007

| | CEMETERY | | LIBRARY | | LIQUOR | | TOTAL | |
|--|----------|------------------|---------|--------------|-------------|---------------|-------|------------------|
| ASSETS | | | *** | | | | | |
| Cash Certificate of Deposit | \$ | 44,345 21,219 | \$ | - | \$ | - | \$ | 44,345 21,219 |
| Total Assets | | 65,564 | | _ | | | | 65,564 |
| LIABILITIES AND FUND EQUITY | | | | | | | | |
| Liabilities Accounts Payable | <u> </u> | - | | - | | - | | - |
| Fund Equity Fund balance: Undesignated, Unreserved | | 28,007 | | - | | _ | | 28,007 |
| Reserved Total Fund balance | | 37,557 65,564 | · | - | | <u>-</u> - | | 37,557 |
| Total Liabilities and Fund Equity | \$ | 65,564 | \$ | - | \$ | _ | \$ | 65,564 |

TOWNSHIP OF MANCELONA STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE NON MAJOR FUNDS FOR THE YEAR ENDED MARCH 31, 2007

| | CEMETERY | | LIBRARY | LIQUOR | | TOTAL |
|---|----------------|--|--|--------|------------------------------|---|
| REVENUES: Grave Openings Royalties Lot Sales - Perpetual Care Lot Sales Yearly Maintanence Fee Interest - Perpetual State Aid Penal Fines Custer/Donations Liquor License | 2, 3, 2, | 498 ,720 ,200 ,550 ,500 136 - - | \$ - - - 4,590 17,676 5,190 | \$ 1,5 | | \$ 11,498 2,720 3,200 2,550 500 1,136 4,590 17,676 5,190 1,579 |
| Misc Total Revenues | 21, | - 604 | 1,497 28,953 | 1,5 | - 79 | 1,497 52,136 |
| EXPENDITURES: Wages Fica Books Capital Outlay Cemetery Costs Library Costs Liquor Law Costs Total Expenditures | 1, 20, | 594 784 - 818 105 - - 301 | 24,868 1,910 11,941 - - 19,331 - 58,050 | | 49 - - - - 58 | 51,712 3,943 11,941 20,818 5,105 19,331 558 |
| Excess (Deficiency) of Revenues over Expenditures | (29,6 | 697) | (29,097) | (2,47 | 78) | (61,272) |
| TRANSFERS IN (OUT) | 14,4 | 135 —— | 29,097 | 2,47 | 78 — | 46,010 |
| Excess (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses Fund Balance - Beginning of Year | (15,2 80,8 | • | - | | - | (15,262) 80,826 |
| Fund Balance - End of Year | \$ 65,5 | 664 | \$ - | \$ | - \$ = = | 65,564 |